

# **Minutes of the October 8, 2022 TPE Board Meeting**

## **Item 1: Call to Order/Roll Call**

Called to order at 11:06am by Jim Rogala.

- Present: David Hamel, Scott Fulton, Rich Henderson, Jerry Newman, Harvey Halvorsen, Evanne Hunt, Deanna Pomije-Kanabec, Jim Rogala, Jonathan Rigden, Jessica Bizub, Alice Mirk, Jay Rutherford, Keith Gilland, Stephen Winter
- Others Present from Chapter Support: Debra Behrens, Caleb DeWitt, Khris Miller
- Absent: Gary Eldred
- Also absent: Caroljean Coventree who passed away – she was a huge contributor to our org and driving force in her chapter and will be missed.
  - A moment of silence was observed in her honor.
- We welcomed Keith Gilland, who will be taking over Caroljean's board position on the board. Keith introduced himself.

## **Item 2: Adopt Meeting Agenda**

Meeting Minutes: Rich Henderson would like to add a discussion on the conference committee and some suggestions. All agreed to add to the next meeting agenda. Motion to adopt was made by Stephen. Seconded by Jay.

## **Item 3: Approve Consent Agenda**

Scott made a motion to accept all the meeting minutes included. Rich seconded.

## **Item 4: Treasurer's Report**

Debra provided a summary of the financial reports. There was some Q&A and some further discussion.

- Rich made a motion to accept the reports as presented. Jay seconded the motion.

## **Item 5: President's Report**

Jim Rogala called out all the work the chapter support staff has been doing in crisis mode since Jerry Pedretti's resignation. Jim shared a formal appreciation from all.

## **Item 6: Executive Director's Report**

- Debra acknowledged that this is Jim's first official BOD as president.
- Debra shared Mission Advancement Updates:
  - Debra shared that chapter support is looking for volunteers for work we have to do processing donor surveys. Jim, Jon, Steve will ask their chapter and others. All to let Caleb know if there are any volunteers available to support this effort.
  - Debra shared that Jessica Bizub has been a great support in getting the survey ready.
- Website new will be up Nov 1<sup>st</sup>. There will be some homework for the chapters for the chapter pages for the new site.

- Rich asked who will have the ability to make chapter changes. Debra thinks someone within the chapter, but she is not certain. She will follow up on that. Send to info@mailbox until further notice.
- This past Spring Debra mentioned potential tax issue with the transfer of some properties from TPE to the PE Trust. We lost the appeal with DOR (department of revenue). This was a transfer fee of \$16K. We have until Nov 1<sup>st</sup> to appeal, but would cost 6-8K to appeal.
- Debra asked if there were any questions on her written report: there were none
- Chapter Support Changes: Debra presented the Eisenhower Matrix. Debra always talks about us being in chaos. This explains why. You want to be working in the not urgent important. But we are working in urgent important. This results in chaos. So how do we get out of that box. This takes a toll on staff, stress, etc. Debra states she believes we have really great people on our team. If you don't get the right people in the right seats, you will never get beyond this.
- A discussion regarding Who to contact:
  - info@ for general matters
  - bookkeeper@ for general bookkeeping, accounts payable
- Evanne says thank you for the efforts of staff. Always quick and thorough. But Scott cautioned that those outside this room don't know to go to info@. Evanne said it is our (BOD) responsibility to go back to chapters to go to info@ good discussion. Stephen really acknowledges and appreciates chapter support staff. Suggestion from Stephen, please at least acknowledge the email and give a timeline for further response.
- Jay asked how Debra is doing. Debra answered is feeling Debra feels Q4 daunting, but she is energized.

## **NEW BUSINESS**

### **Item 7: Revised Gift Acceptance Policy**

David emailed Khrist Miller and Jack Kussmaul, chairman of that committee, regarding two more cosmetic changes.

- Item 7: detailed, should be detailed and then in next sentence, by the and the

The major change is "memorandum of...." recommended by Ben Strand.

Rich questions:

- Bequest, it is not mentioned that we encourage people to let us know if they are doing this. Debra advised that is a marketing thing.

- No mention of real estate that is not conservation lands. Other than “all other gifts and real estate that we sell
- Will land protection committee review to see if worth selling...
  - Actually, per debra, the way the policy is written, it details how staff can decide on donated gifts
  - Debra advised, if there was land, we would send that through land protection committee

Right now, \$1K is definition of major gift.

Scott motioned to accept with the cosmetic changes noted. Evanne seconded.

#### **Item 8: Surface Water Grant Application Authorizing Resolution**

- The only thing changing is the signatories
- Q. from Rich: The admin comes to about 5.3%, if we could change and get up to 10% that would be great.
  - Conditional approval for the 5% 10% question.

Motion to accept with by Rich. Seconded Scott.

#### **Item 9: 2023 Meeting Dates/Times**

For 2023, the plan is to try to set meetings on Tuesday evenings, where possible.

- Jon is not avail 2<sup>nd</sup> Tues of the month.
- 6:30pm start time is preferred by all.

#### **Item 10: Adjourn**

Meeting was adjourned for a short bio break and grab lunch and then start the Strategic Planning session.

#### **Remaining Board meeting schedule for 2022:**

- Wednesday, **November 30**, via Teams, 7:00 p.m.
- Wednesday, **December 28**, via Teams, 7:00 p.m.